

**CABINET FORWARD WORK PLAN**

1 AUGUST 2012 TO 30 NOVEMBER 2012

**Explanatory Note** This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (**Error! Objects cannot be created from editing field codes.** )

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.



## **Membership of Cabinet:**


<b>Name</b>	<b>Portfolio Details</b>
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Housing
Cllr J Brady	Cabinet Member for Finance, Performance and Risk
Cllr F de Rhé-Philipe	Cabinet Member for Economic Development and Strategic Planning
Cllr L Grundy	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection Services
Cllr J Noeken	Cabinet Member for Resources
Cllr T Sturgis	Cabinet Member for Waste, Property, Environment and Development Control Services
Cllr D Tonge	Cabinet Member for Highways and Transport
Cllr S Wheeler	Cabinet Member for Campus Development and Culture (including Leisure, Sport and Libraries)

## **Representations/Public Participation**

If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic Services [john.quinton@wiltshire.gov.uk](mailto:john.quinton@wiltshire.gov.uk) by 12.00 noon two working days before the meeting. Please contact Democratic Services on 01225 718220 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
August 2012					
September 2012					
<p><b>10 Sep 2012</b> Building an Effective Local HealthWatch in Wiltshire</p>	<p>To make a decision on the proposed arrangements to secure a Local Healthwatch for Wiltshire which fulfils its statutory duties as set out in the Health and Social Care Act.</p>	<p>Communities in Wiltshire have been informed and consulted on the plans via a number of methods including the use of an on-line survey, focus groups with stakeholders and discussion with potential service providers. The specification reflects those consultations.</p> <p>The paper also draws on the views of the Healthwatch Implementation Task group facilitated by the LINK (WIN); made up of members of WIN, NHS and Wiltshire Council Officers.</p>	<p>Healthwatch Transition Plan and appendix Local Healthwatch: A strong voice for people – the policy explained</p>	<p>Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a></p>	<p>Julie Martin <a href="mailto:julie.martin@wiltshire.gov.uk">julie.martin@wiltshire.gov.uk</a></p>
<p><b>10 Sep 2012</b> Voluntary and Community Sector Strategy for Wiltshire</p>	<p>To seek formal adoption by Wiltshire Council.</p>	<p>We will have completed a 3 month consultation by the time of the Cabinet meeting</p>	<p>Strategy and Action Plan</p>	<p>Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a></p>	<p>Emma Cooper <a href="mailto:emma.cooper@wiltshire.gov.uk">emma.cooper@wiltshire.gov.uk</a></p>

<p><b>10 Sep 2012</b> Adult Education</p>	<p> To report the outcome of consultations undertaken following resolution of cabinet on 17 January 2012.</p>			<p>Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Simon Burke <a href="mailto:simon.burke@wiltshire.gov.uk">simon.burke@wiltshire.gov.uk</a></p>
<p><b>10 Sep 2012</b> Business Plan Scorecard Update</p>	<p>To inform Cabinet about progress against the Council's priorities as shown in the Business Plan.</p>			<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Paul Mountford <a href="mailto:paul.mountford@wiltshire.gov.uk">paul.mountford@wiltshire.gov.uk</a> Tel: 01225 718431</p>
<p><b>10 Sep 2012</b> Revenue Budget Monitoring</p>				<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>
<p><b>10 Sep 2012</b> Council Involvement in the Swindon and Wiltshire Local Nature Partnership</p>	<p>To brief members on the emerging Local Nature Partnership for Swindon and Wiltshire; to agree council representation and to explore funding mechanisms.</p>	<p>Through the council's involvement in the LNP steering group it is consulting key stakeholders as part of shaping the new partnership.</p>		<p>Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a></p>	<p>Ariane Crampton <a href="mailto:ariane.crampton@wiltshire.gov.uk">ariane.crampton@wiltshire.gov.uk</a></p>
<p>October 2012</p>					
<p><b>23 Oct 2012</b> Future Service Delivery for Waste Management</p>	<p> To inform &amp; obtain a decision on the future delivery of the Waste Collection &amp; Waste Management services when current delivery contracts expire.</p>	<p>Workshops were held with members of the Wiltshire Environmental Alliance on priorities for a revised waste strategy. Consultation has also been carried out with private &amp; VCS suppliers via interviews and a structured questionnaire.</p>		<p>Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a></p>	<p>Tracy Carter <a href="mailto:tracy.carter@wiltshire.gov.uk">tracy.carter@wiltshire.gov.uk</a></p>

<p><b>23 Oct 2012</b> Revenue Budget Monitoring</p>				<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>
<p><b>23 Oct 2012</b> School Funding Reform: Arrangements for 2013-14</p>	<p> To inform Cabinet about the DfE proposals for school funding reform in 2013-14 and to gain approval for the proposed funding formula for Wiltshire schools. The revised formula must be submitted to the Education Funding Agency by 31 October 2012.</p>	<p>Consultation will be held with all Wiltshire maintained schools and academies through September. Consultation will also be held with Early Years settings.</p> <p>Schools Forum will recommend a revised formula, compliant with the new regulations, taking the consultation outcomes in to account.</p>	<p>School Funding Reform: arrangements for 2013-14 (DfE)</p>	<p>Cllr Lionel Grundy OBE <a href="mailto:lionel.grundy@wiltshire.gov.uk">lionel.grundy@wiltshire.gov.uk</a></p>	<p>Elizabeth Williams <a href="mailto:elizabethA.williams@wiltshire.gov.uk">elizabethA.williams@wiltshire.gov.uk</a></p>